

Public Internet Computer Use Policy
For North Bingham County District Library
Est. 3/1/2023

Purpose

The public computers and WIFI are made available to patrons of the North Bingham County District Library (here after known as the library) for accessing the Internet, sending and receiving email, word processing, research and other appropriate uses. Guests with their own computer may request a guest WIFI voucher. Users must sign and agree to this computer use policy

Acceptable Use Guidelines

All users of the Internet are expected to use this library resource in a responsible and courteous manner, and to follow all Internet relate rules, regulations, and procedures established for its use and to comply with the Internet Safety Policy of the Library.

Failure to adhere to these standards may result in loss of internet access privileges: illegal acts will be reported to the proper authorities.

- Use only your own valid library card number or provide a photo identification in lieu of a library card to access the computers/WIFI. Do not let anyone else use your card to access the computers.
- Recognize the rights of others.
- Refraining from illegal or unethical activity.
- Reimburse the Library for each printed page at the advertised rate.
- protect the computers from viruses, or other harmful or damaging programs, by downloading only to a removable storage device (jump drive, etc.);

Unacceptable Use

- Damaging, attempting to damage, or changing any computer equipment or software setting, including unauthorized installation of any software, pictures, or files; adding “bookmarks” or “favorites;” or changing the default home page.
- Eating or drinking at the computer stations.
- Violating copyright laws or licensing agreements.
- Displaying or accessing sexually explicit materials or gambling.
- Downloading or viewing material inappropriate for a public library setting.
- Using the computers to perform or participate in any illegal activity.

Violation of this agreement may result in loss of computer privileges for six months and a second offense will result in permanent loss of internet computer privileges.

Parental Permission for Minors

Parental permission is required for all minors (under 18 years of age) using the computers with Internet access. (Children under 14 years of age, must be accompanied by a parent/guardian) If a parent or guardian is not available to grant permission for use, the librarian may grant permission at her/his discretion.

Filtered Computers

The library’s computers are filtered; however, the library makes no guarantees, implied or otherwise, that inappropriate sites cannot be accessed.

Computers at the library are available for use as resources permit. Users may be asked to allow other patrons to use the computer if there is a heavy demand for library computers

Library Procedure for using the Libraries Computers and Internet

- Present your library card at the desk.
- Choose the computer number you would like to use (Check for availability)
- A staff member will help you log onto the computer.
- You are not limited to the number of hours you may use the computer in one day but Users may be asked to allow other patrons to use the computer if there is a heavy demand for library computers.
- When you are done using the computer make sure that you are logged out of the computer and have removed all of your social media and email. This is for your protection.
- Notify a staff member you are finished.

Library Procedure for using the Libraries WIFI

- Present your library card or picture ID at the desk.
- Receive a WIFI voucher.
- Go to settings on your device and choose Library-Guest. You will be taken to a screen where you will put in the number on the voucher including the dash. You may throw the voucher away as it is a one-time use.
- If you need another voucher, you may ask for one at the desk.

Adopted by the North Bingham County District Library Board

Date: March 1, 2023

